



Développe

EVENT CONSULTING & DESIGN

WEDDING PLANNING INVESTMENT GUIDE

CAROLINAS • ATLANTA • HOUSTON • MIAMI • NEWYORK • LOSANGELES



Congratulations

You are engaged! After realizing you are getting married you are often left wondering, "Now, what's next?" Allow De'Veilope Events Consulting and Design the opportunity to develop the possibilities of what that answer could be. Our planning and design services are the undisputed option for the most discerning couples who want their wedding day to be an event not easily explained but experienced.

experience



De'Veilope Events and Consulting is a special events design company that provides complete design assistance and coordination services for events such as Weddings, Receptions, Holy Unions, Parties, Corporate Events, Family functions, Birthday Celebrations, Anniversaries and Seasonal celebrations. Our Designer and his team of consultants are experienced and dedicated professionals with many years of event designing and coordinating experience.

De'Veilope is unique in that we give our clients amazing designs and floor plans along with awesome coordination to give them stress free events. We listen to their needs and work with them to create the event of their dreams. Our clients' wishes become our commands. So whether our client wants a Country Western, Island Tropical, Las Vegas or more traditional wedding, we can help. Our services include personal consultations, budget planning, answers to etiquette questions, Design prototype meetings as well as full-service referrals to other helpful vendors within the special event industry.

SIGNATURE PLANNING	LOCAL (North Carolina and Miami)	OUT OF STATE
FULL-SERVICE PLANNING	\$10,000+	\$14,000
PARTIAL PLANNING	\$8,500	\$10,000
MONTH OF COORDINATION	\$6,500	\$8,000

*All investments will incur a 30% Service Charge and Travel Fee.

De'Veilope's Signature Event Planning Services is produced by our trained planners and coordinators, where they: identify event concepts, secure vendors, create production timelines, direct the event day and more. The Signature Planning Services are for couples with a budget of \$75,000+ for their wedding.

FULL PLANNING

\$10,000+

Full-Service Planning is for the Couple who wants to enjoy their engagement and have an amazing wedding without all the stressful logistics that typically comes with wedding planning. With Full-Service Planning, you can be involved as little or as much as you would like. We will be with you from the moment you say “YES” to the moment you say, “I do”, and all the moments in between. De’Veilope Consulting will work to identify your style, budget, likes and dislikes, to create the wedding of your dreams. Please note that we have two (2) options for our full-service planning; the standard and deluxe options. These options are contingent upon budget and location. Our Standard Full-Service Planning includes:

PLANNING

- Up to 40 hours of face-to-face consultations, vendor meetings, site visits
- Unlimited emails and phone conversations for planning all aspects of Wedding
- Present a detailed Wedding Checklist and maintain schedule for meetings, placing orders, tastings, etc.
- Access to our planning software complete with modules to keep all of the wedding planning organized and add as many collaborators as you would like
- Create an extensive Wedding Day timeline/itinerary (i.e., from setup to break down) to be approved by Couple prior to Wedding Day and distributed to all vendors and a separate notifications and reminders for your bridal party
- Obtain final headcount to reconcile counts/service needs with each vendor

EVENT DESIGN/STYLE IDENTIFICATION

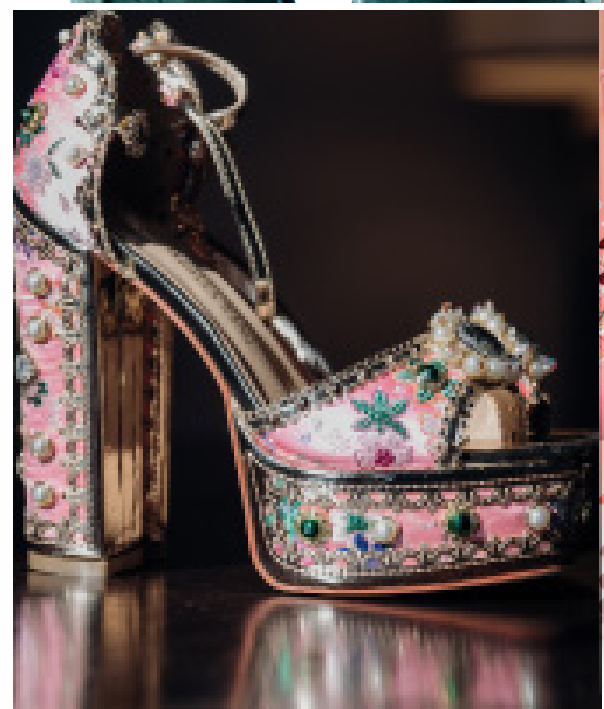
- Consult with Couple to identify wedding style
- Create an inspiration board based on Couple's style and vision
- Collaborate to edit board and create a clear vision to be utilized at vendor meetings

CREATED PERSONALIZED BUDGET

- Work with Couple to understand and clearly define Wedding Budget
- Manage budget and allocate funds accordingly
- Keep Couple up to date on wedding spending

VENUE SELECTION

- Recommend venues within Couple's style and budget
- Schedule and attend venue site visits
- Serve as liaison between venue and Couple
- Create seating plan and room layout for Ceremony and Reception





FULL PLANNING

\$10,000+

VENDOR SELECTION

- Recommend vendors within Couple's style and budget
- Arrange and attend vendor meetings
- Serve as liaison between vendors and Couple to review contracts, negotiate pricing, adhere to deadlines, etc.
- Vendors may include event professionals such as photographer, videographer, DJ/band, linens, cake designer, stationer, transportation, or hair and makeup artists

OUT OF TOWN GUEST SERVICES

- Upon request, arrange hotel room block agreement for out of town guests
- Upon request, schedule group transportation for guests

REHEARSAL SERVICES

- Arrange and coordinate Wedding Rehearsal
- Upon request, provide itinerary to Wedding Party with Wedding Day specifics

WEDDING DAY

- Complete Wedding Day coordination (12 hours) including setup/breakdown
- One additional assistant available on Wedding Day for up to 200 guests
- Oversee vendor set up of Ceremony and Reception space
- Point of contact for all vendors (filter questions, approve deliveries, troubleshoot)
- Set up personal decor (e.g., card box, toasting flutes, special photos, guest book, unity candle, place cards, table numbers, and seating chart)
- Assist Couple and Wedding Party as needed prior to Ceremony
- Distribute bouquets, boutonnieres, and corsages
- Organize wedding party to ensure everyone is in place and ready for Ceremony
- Orchestrate Couple's entrance, wedding toasts, speeches, special dances, bouquet toss, garter toss, and grand exit to adhere to timeline
- Collect personal items/gifts and ensure they are in designated vehicle and ready for the end of the night





PARTIAL PLANNING

\$8,500+

The Partial Wedding Planning Service is for Couples who knew what you wanted from the moment you became engaged. You have already selected a venue, locked in some of your favorite vendors, and selected a color scheme. Though you have been on the ball thus far, you now need someone to come in and ensure everything is truly in its place and merged perfectly for your dream wedding. We are here to develop your dream into an experience. We will collaborate with you to find out where you are in the planning process; recommend and help select vendors still needed; and tie up any loose ends so that you are able to enjoy your last few months as an engaged Couple and head into wedding bliss stress-free. Our partial planning services option includes the following:

PLANNING

- Up to 20 hours of face-to-face consultations, vendor meetings, and site visits
- Scheduled emails and phone conversations
- Create an extensive Wedding Day timeline/itinerary (from setup to break down) to be approved by the Couple prior to Wedding Day and distributed to all vendors
- Obtain a copy of all vendor contracts to review and confirm details
- Assist in booking vendors still needed (up to 3 vendors)
- Obtain final headcount from Couple to reconcile count/service needs
- Unique access to our custom planning software

OUT OF TOWN GUEST SERVICES

- Upon request, arrange hotel room block agreement for out of town guests
- Upon request, schedule group transportation for guests

REHEARSAL SERVICES

- Arrange and coordinate wedding rehearsal with Wedding Party and vendors
- Provide itinerary to Wedding Party with Wedding Day specifics

WEDDING DAY

- Complete Wedding Day coordination (12 hours) including setup/breakdown
- One additional assistant available on Wedding Day for up to 200 guests
- Oversee vendor set up of Ceremony and Reception space
- Point of contact for all vendors (e.g., filter questions, approve deliveries, troubleshoot)
- Set up personal décor (e.g., card box, toasting flutes, special photos, guest book, unity candle, place cards, table numbers, and seating chart)
- Assist Couple and Wedding Party as needed prior to Ceremony
- Distribute bouquets, boutonnieres, and corsages
- Organize Wedding Party to ensure everyone is in place and ready for Ceremony
- Orchestrate Couple's entrance, wedding toasts, speeches, special dances, bouquet toss, garter toss and exit to adhere to timeline.
- Collect personal item/gifts and ensure they are in designated vehicle and ready for the Final Exit.



MONTH OF COORDINATION

\$6,500+

Month of Coordination is for Couple who has done most of the wedding planning themselves and wants to enjoy the day of their wedding. The month before the wedding when guest numbers need to be finalized, vendors need to be contacted, and timelines need to be created, can be the most stressful time in the entire planning process. Let us help you tie up any loose ends, finalize all the details so that you can relax and enjoy your special day. This service begins approximately 4-5 weeks before your Wedding Day and we will ensure that the special day that you have planned is perfectly executed, so you can relax and enjoy the celebration with your loved ones.

COORDINATION | PRE-WEDDING WEEKEND

- Introductory call with the Couple
- Provide recommendations and finalize timeline/itinerary (from setup to break down) and distributed to all vendors
- Follow-up with vendors on any changes of event plans and details

REHEARSAL SERVICES

- Direct wedding rehearsal with Wedding Party and vendors
- Provide itinerary to Wedding Party with Wedding Day specifics

WEDDING DAY

- Complete Wedding Day coordination (12 hours) including setup/breakdown
- Two additional assistant available on Wedding Day
- Oversee vendor set up of ceremony and reception space
- Point of contact for all vendors (filter questions, approve deliveries, troubleshoot)
- Set up personal décor (e.g., card box, toasting flutes, special photos, guest book, unity candle, place cards, table numbers, seating chart)
- Assist Couple and Wedding Party as needed prior to ceremony
- Distribute bouquets, boutonnieres, and corsages
- Organize the Wedding Party to ensure everyone is in place and ready for ceremony and reception entrances.
- Orchestrate Couple's entrance, wedding toasts, speeches, special dances, dress changes, cake cutting, bouquet toss, garter toss and grand exit to adhere to timeline.
- Collect personal items/gifts and ensure they are in the designated vehicle and ready for the Final Exit.

A LA CARTE SERVICES

Investment available upon request

- Engagement Party
- Bridal Shower
- Couple's Shower
- RSVP Management
- Invitation Assembly
- Welcome Bag Curation and Delivery
- Rehearsal Dinner
- Styling Services
- Post-Wedding Brunch



SIGNATURE DESIGN

\$12,500

Room Flips are available at an additional \$2000.

PERSONALS

- Personal Flowers for Wedding Party and Honored Guests

CEREMONY

- Ceremony Backdrop and statement Aisle Décor (Note: Ceremony florals will be re-purposed for Reception.)

COCKTAIL HOUR and RECEPTION

- Cocktail Table Arrangements
- Seating Assignment Display Embellishment
- Sweetheart Table
- Head Table
- Guests Round or Estate Table with Mixed Elevated and Low Centerpieces embellished with Candlelight
- Cake Table Embellishments with Flowers and Candles

*DESIGN ONLY INVESTMENT. The Signature Design does not include Event Planning services or additional Design services including but not limited to Specialty Guest Seating, Chargers, China, Flatware, Glassware, Table Linens, Pipe and Drape, Stationery and Specialty Signage unless noted otherwise.



DELUXE DESIGN

\$30,000

PERSONALS

- Personal Flowers for Wedding Party and Honored Guests

CEREMONY

- Ceremony Backdrop and statement Aisle Décor

COCKTAIL HOUR and RECEPTION

- Cocktail Table Arrangements
- Seating Assignment Display Embellishment
- Sweetheart Table
- Head Table
- Guests Round or Estate Table with Mixed Elevated and Low Centerpieces embellished with Candlelight
- Cake Table Embellishments with Flowers and Candles

SPECIALTY FURNITURE

- Sweetheart, Round, Estate, Square and Cake Tables
- Lounge Furniture, Specialty Chairs, Custom Bars, and Backdrops

EVENT PRODUCTION

- Stage Coverings
- Wireless Uplighting
- Pin Spot Lighting to highlight guest tables and cake
- Moving Head Beams for dramatic patterns and lighting rays for film
- Non-Flammable Cold Sparks
- Dry Ice Machines

*DESIGN ONLY INVESTMENT. The Deluxe Design does not include Event Planning services or additional Design services including but not limited to Specialty Guest Seating, Chargers, China, Flatware, Glassware, Table Linens, Pipe and Drape, Stationery and Specialty Signage unless noted otherwise.





**NOT EASILY EXPLAINED
BUT EXPERIENCED**

CONTACT US

developeexperience.com

919-389-1529

cs@developeexperience.com

